COUNCIL	AGENDA ITEM No. 11
14 OCTOBER 2015	PUBLIC REPORT

RECORD OF EXECUTIVE DECISIONS MADE SINCE THE LAST MEETING

1. DECISIONS FROM CABINET MEETING HELD ON 20 JULY 2015

i. PETERBOROUGH FLOOD RISK MANAGEMENT STRATEGY

Cabinet received a report which had been prepared in order to meet a statutory requirement for the Council to adopt a local flood risk management strategy. This followed public consultation on a draft strategy in 2014.

The purpose of the report was to consult and seek agreement from Cabinet that the Peterborough Flood Risk Management Strategy be recommended for adoption by Full Council

Cabinet considered the report and **RESOLVED**:

To recommend to Full Council that the Peterborough Flood Risk Management Strategy be adopted.

ii. STRATEGY FOR THE MANAGEMENT OF THE FARMS ESTATE

Cabinet received a report which followed the completion of a task and finish group instigated by the Sustainable Growth and Environmental Capital Scrutiny Committee. The Task and Finish Group objective was to review the future management of the Council's Farms Estate with a view to help informing and developing a long term strategy for the development of the estate.

The Group was established by the Committee at its meeting on 20 January 2014. At its meeting on the 17 March 2015, the Committee endorsed the Strategy for the Management of the Farms Estate and recommended the Strategy to Cabinet for approval.

The purpose of the report was to seek endorsement of the proposed Strategy for the management of the Peterborough City Council Farms Estate.

Cabinet considered the report along with a supplementary report containing additional recommendations (as highlighted in italics) and **RESOLVED**:

- 1. To adopt the proposed strategy for the management of Peterborough City Council farm estate;
- 2. To agree that the strategy be delivered within existing approved resource allocations and if necessary a report be brought forward to a future meeting if extra resources are required or submitted as part of the medium term financial planning process;
- 3. Cabinet delegates to the Cabinet Member for Resources:
 - i. That a working group be set up comprising of the Cabinet Member for Resources, three opposition Councillors and three members of the Peterborough City Farm Tenants Association to bring forward an action plan arising out of the Strategy for

the Management of the Farms Estate, such action plan to be presented to Cabinet within six months for approval and implementation; and

ii. Approve the lettings procedure including associated guidelines on criteria.

iii. REVIEW OF THE PETERBOROUGH LOCAL PLAN

Cabinet received a report, the purpose of which was to enable it to consider the proposal to commence preparation of a Local Plan for Peterborough and, if it was agreed, a new Local Plan to be produced. The report further sought Cabinet's approval for an updated Local Development Scheme (LDS) which outlined the timetable for preparing the Local Plan.

Cabinet considered the report and **RESOLVED**:

- 1. To authorise officers to commence a review of the Local Plan; and
- 2. To approve the Local Development Scheme (LDS), which set out a timetable for the production of a new Local Plan, and bring it into effect from 31 July 2015.

2. DECISIONS FROM EXTRAORDINARY CABINET MEETING HELD ON 3 AUGUST 2015

IMPROVING OUTCOMES FOR CHILDREN AND YOUNG PEOPLE IN PETERBOROUGH

Cabinet received a report, the purpose of which was to advise of the issues highlighted by the self-assessment of the quality of services for children and young people.

The report asked Cabinet to endorse an approach which sought to secure that outcomes for children and young people were to improve in a systematic and sustainable way.

Cabinet considered the report and **RESOLVED** to:

- 1. Endorse the strategic proposals relating to the provision of services for children and young people, namely:
- a) The approach taken to the recruitment and retention of social workers, team managers, conference chairs and reviewing officers;
- b) Reviewing management of referrals into the service, the role of the local authority designated officer and the audit function;
- c) Creating a more sustainable social work service in the longer term through multidisciplinary teams;
- d) The strategic approach to tackling neglect; and
- e) Implementing new technological approaches to assist business transformation.
- 2. Agree that a further financial analysis is completed of these proposals to enable full consideration of the financial implications arising, with a report presented back to Cabinet in due course.

3. <u>DECISIONS FROM CABINET MEETING HE</u>LD ON 21 SEPTEMBER 2015

i. SUBSIDISED PASSENGER TRANSPORT SERVICE PROVISION

Cabinet received a report which followed a recommendation from Cabinet on 4 March 2015 that a Cross Party Working Group be established, in accordance with the Council's Constitution: Part 4, Section 7 - Executive Procedure Rules.

The purpose of the report was to set out the recommendations of the Cross Party Working Group established to consider a potential increase in the budget for subsidised transport provision of up to £150,000, and to consider the views of the Budget Working Group on these proposed enhancements to services.

Cabinet received a supplementary report which proposed that it consider a revised recommendation following a meeting of the Cross Party Budget Working Group on 14 September 2015, which considered the recommendations of the Subsidised Passenger Transport Cross Party Working Group regarding the potential increase in the subsidised passenger transport budget.

Cabinet considered the report and **RESOLVED**:

To agree the recommendation of the Cross Party Budget Working Group that the recommended increase should be deferred and considered as part of the Phase 2 budget setting proposals, so that the potential increase could be considered within the wider context of the Council's overall budget for 2016/17 onwards.

ii. MEDIUM TERM FINANCIAL STRATEGY 2016/17 TO 2025/26

Cabinet received a report which formed part of the Council's agreed process within the Budget and Policy framework that required Cabinet to initiate and consider financial strategy and budget proposals in order to set a balanced budget for the forthcoming financial year.

The purpose of the report was to:

- Update Members on the forecast financial position of the Council for both the current and future financial years;
- Outline national and local issues which will need consideration within the medium term financial strategy for 2016/17 onwards; and
- Set out the proposed process and timetable for the 2016/17 budget process including dates for the 'budget conversation' with the public.

Cabinet considered the report and **RESOLVED**:

To note:

- 1. The financial pressures in the current financial year and the continuing work by CMT to deliver a balanced budget; and
- 2. The forecast budget gap for the financial year 2016/17 and onwards, the key assumptions currently included in the MTFS forecast, and the significant uncertainty surrounding next and future years' government funding for local authorities.

To recommend to Council:

1. Approval of amendments to the 'Budget Framework Procedure Rules' to follow a two stage budget process as set out in section 7 of the report.

iii. OUTCOME OF PETITIONS

Cabinet received a report following the presentation of petitions to Cabinet at its meeting held on 15 June 2015 and to Council at its meeting held on 15 July 2015.

The purpose of the report was to update Cabinet on the progress being made in response to the petitions.

Cabinet considered the report and **RESOLVED**:

To note the actions taken in respect of the petitions presented to Cabinet and Council (as detailed below).

Presented to Cabinet - 15 June 2015

Petition relating to noise pollution being created by Peterborough Regional College

This petition was presented to Cabinet on 15 June 2015 by Councillor John Peach on behalf of local residents in the vicinity of Peterborough Regional College. The petition objected to the noise pollution being created by Peterborough Regional College and sought exploration into the number of events being held at the college and also the provision of an alcohol licence, as residents did not believe that they had been consulted prior to its issue.

The Council's Licensing Regulatory Officer, in consultation with Noise Pollution Officers, responded to the lead petitioner and Councillor Peach stating that the main issues appeared to relate to alleged loud noise emanating from music functions held in the main hall.

It was confirmed that no previous complaints had been received regarding noise emanating from the college and further information regarding dates and times of events which had caused issue were sought from those residents who had signed the petition.

It was further confirmed that the alcohol licence issued to the College had been correctly advertised at the time of application and no objections had been received. A minor variation to the licence had been applied for in 2013, and again, this had been correctly advertised and no objections had been received.

There had been no specific times or dates provided back to the Council's Licensing Regulatory Officer from the petitioners and it was further advised to Councillor Peach that the Licensing Regulatory Officer would visit the College, alongside a Noise Pollution Officer, in order to make the College aware of local resident's concerns.

<u>Petition relating to the creation of car parking spaces for residents of Wildlake, Orton Malbourne</u>

This petition was presented to Cabinet on 15 June 2015 by Councillor Graham Casey on behalf of residents of Wildlake, Orton Malbourne. The petition requested that more car parking spaces be created for the residents of Wildlake, as the parking was no longer adequate for the area due to an increase in vehicle numbers in the last few years. It advised that more spaces could be created by removing unnecessary large areas of shrubs and unused grass areas.

The Council's Head of Planning and Highway Services responded to the lead petitioner and Councillor Casey stating that whilst the Council did not have a statutory obligation to provide parking, it was acutely aware of the pressure on parking throughout many areas of the city.

At the location in question, the road and footways were the responsibility of the Highways Department, however parking areas and landscaped areas fell under the Council's Strategic Resources Department. Any conversion of such landscaped areas would therefore fall under the remit of Strategic Resources. The costs of undertaking such work would be significant and in these times of challenging service budgetary pressures for the authority, the Council was unable to undertake works of this nature. The Council would however continue to work with communities with the resources it had available.

Presented to Council - 15 July 2015

<u>Petition relating to the Reduction of the Speed Limit in Eyrescroft, Bretton, from</u> 30mph to 20mph

This petition was presented to Council on 15 July 2015 by Mr David Thomas on behalf of residents of Eyrescroft. The petition requested that the Council look to introduce a 20mph speed limit in Eyrescroft, Bretton. The petition was further supported by Councillor Stuart Martin.

The Council's Head of Peterborough Highway Services responded to the petition stating that at its meeting on 17 April 2013, Council had called upon the Sustainable Growth and Environment Capital Scrutiny Committee to investigate the benefits of extending 20mph signed speed limits throughout all residential areas in the Peterborough District and to present proposals to Cabinet.

A cross party task and finish group investigated the impact of 20mph speed limits in residential areas and reported its findings and recommendations to the Sustainable Growth and Environment Capital Scrutiny Committee on 20 January 2014. The recommendations of the report were then considered by Cabinet on 28 July 2014 at which time Cabinet resolved:

- To await authorities to publicise impacts of 20mph speed limits;
- 2. To undertake a public consultation, alongside the Budget consultation, to gain views of residents on 20mph speed limits; and
- 3. To agree to support any Parish Council wishing to implement 20mph speed limits, utilising its own budget to do so.

As Eyrescroft fell within the area covered by Bretton Parish Council, point three above would apply in this instance. The extent of the funding required to implement such a speed limit would need to cover the full costs of following items:

- Initial speed survey;
- Publication and consultation of Traffic Order;
- Implementation of 20mph signs; and
- Follow up speed survey (to determine the impacts of the 20mph limit).

An initial estimate of the costs required would be in the region of £2,000 - £3,000, but this could be refined if the Parish Council wished to progress the matter forward.

Petition relating to maintaining the aims of the Itter Park Management Plan 2013-2018

This petition was presented to Council on 15 July 2015 by Councillor Jonas Yonga on behalf of local residents. The petition requested that the Council maintain the aims of the Itter Park Management Plan 2013-2018 and keep the park up to the green standard which it achieved in 2007.

The Amey Partnership Manager responded to the lead petitioner and Councillor Yonga stating that it had been agreed to implement a 20% reduction in the maintenance of parks and cemeteries as part of the 2014 / 15 budget and this had been applied across all sites in Peterborough.

Itter Park was being maintained using a satellite team, who tended to all horticultural works within the park. The bins were being emptied three times per week and the park was litter picked twice weekly.

When the satellite team attended the park, they challenged any misuse of the park and its onsite sport facilities to ensure they were being used for the correct purposes.

Work was being undertaken closely with the Friends of Itter Park in order to try and address any concerns, the main one being Anti-Social Behaviour (ASB), which was not only occurring within the park.

Productive discussions had led to the securing of some facilities for Police Community Support Officer (PCSO) staff to utilise the old attendants hut during the evenings in order to try and reduce ASB as much as possible.

It was further advised that the Park had once again been given Green Flag Status, with several positive comments received from the judges.

4. CALL-IN BY SCRUTINY COMMITTEE OR COMMISSION

Since the publication of the previous report to Council, the call-in mechanism has not been invoked.

5. SPECIAL URGENCY AND WAIVE OF CALL-IN PROVISIONS

Since the publication of the previous report to Council, the waive of call-in provisions have been invoked.

Waive of Call-In Provision

The Chairman of the Sustainable Growth and Environment Capital Scrutiny agreed to waive call-in for the following decisions:

- i. Installation of Solar Power on Roof Tops Extension of Qualifying Property Ownership OCT15/CMDN/83
- ii. Installation of Solar Power on Roof Tops Extension of Scheme to Axiom Housing Association Limited OCT15/CMDN/84
- iii. Installation of Solar Panels on Roof Tops OCT15/CMDN/85

The reasons for the waiver of call-in were as follows:

- 1. That the cut to the Feed-in Tariff was unexpected and there now remains only a limited, and short, period of time in which to maximise the feed in tariff.
- 2. That any delay in progressing this matter is likely to have a serious impact upon the funding to be achieved from the solar panel scheme, that such schemes are designed to alleviate fuel poverty and therefore acting with urgency will benefit those residents most in need of this assistance and that the promotion of such a scheme is environmentally beneficial, which is one of the Council's key priorities. The impact of failing or delaying this scheme, which now has a limited window of opportunity, could impact on the Council's ability to sustain other services as the predicted income from these scheme is built into the MTFS at the higher FiT rate.
- 3. That the decision to waive call-in is therefore reasonable in all the circumstances and this urgency is justified.

The Monitoring Officer was consulted.

6. CABINET MEMBER DECISIONS

CABINET MEMBER AND DATE OF DECISION	REFERENCE	DECISION TAKEN
Cabinet Member for Digital, Waste and Street Scene	JUL15/CMDN/62	Changes to the Parks, Trees and Open Spaces Service within the Amey Contract Following the 2015/16 Budget
Councillor Gavin Elsey		The Cabinet Member:
8 July 2015		 i. Confirmed that grass cutting will move from the regime detailed in the CMDN MAR15/CMDN/29 decision taken on 25 March 2015 and titled Parks, Trees and Open Space budget reductions, to an alternative regime as set out in the report. This will result in areas subject to recent investigation, namely Sugar Way, Werrington, Gunthorpe, Hampton, Stanground, Central ward, Park Farm, Orton Goldhay and Paston, moving on to the 8 cut cycle. All other sites will now be reviewed to determine the appropriate number of cuts ready for 2016. This will exclude the 7 sites already designated as biodiversity areas where grass will only be cut once a year. ii. Agreed that where further complaints are received from residents with regards to the grass cutting schedules, and it is causing significant concern, an officer will visit the individual sites. They will ascertain if the concerns raised are valid and what the correct grass cutting regime should be. Each area will be dealt with by exception and will take into account both the impact on residents and the environmental benefits. Each complaint will be subject to investigation to make sure it is a valid complaint before any alterations are made. Any cost incurred as a result of any change will be included within the £24,000 as per Annex 1.0 (of the CMDN)
Cabinet Member	JUL15/CMDN/63	ND20 Discretionary Rate Relief
for Resources Councillor David Seaton 15 July 2015		 The Cabinet Member: Approved the award of Discretionary Rate Relief for charities and similar organisations shown on the attached schedule at Appendix A (of the CMDN) for the period up to 31 March 2017; and Rejected the applications for the award of Discretionary Rate Relief for charities and similar organisations shown on the attached schedule at Appendix B (of the CMDN)

CABINET MEMBER AND DATE OF DECISION	REFERENCE	DECISION TAKEN
Cabinet Member for Resources	JUL15/CMDN/67	Approval of Peterborough Investment Partnership Project Plan
Councillor David Seaton 23 July 2015		The Cabinet Member approved the Peterborough Investment Partnership's Fletton Quays Project Plan on behalf of the Council (Annex 2 of the CMDN).
Cabinet Member for Resources Councillor David	JUL15/CMDN/68	Extension of the Green Deal Provider Framework and Expansion of the Green Deal Community Area Fund
Seaton 27 July 2015		The Cabinet Member approved: 1. The extension of the 'Heataborough' Green Deal Community Fund Target Area to include other areas in the city with eligible housing stock.
		The appointment of additional Green Deal Providers who meet the minimum eligibility criteria to help ensure programme delivery.
Leader of the Council and Cabinet Member for Education, Skills and University Councillor John Holdich 18 August 2015	AUG15/CMDN/70	 Hampton Gardens Secondary School The Cabinet Member: Authorised the Corporate Director Resources to approve the construction of new school buildings at Hampton Gardens up to the value of the budget sum of £26m. This sum shall include the anticipated design and build contract costs of up to £22m, funding for Information and Communications Technology (ICT), all site surveys, the purchase of additional land and project management and technical advisers fees. Authorised the Corporate Director Resources to award the design and build contract to the successful Education Funding Agency (EFA) Contractors Framework Panel Member. Authorised the Assistant Director for Legal and Governance or delegated officers to enter into any legal documentation on behalf of the Council in relation to this matter, including the design and build contract, an early works agreement (if required), the transfer of the school site and the purchase of additional land. Agreed to enter into a Development Agreement with the Education Funding Agency. Agreed to enter into a Development Agreement with

CABINET	REFERENCE	DECISION TAKEN
MEMBER AND DATE OF DECISION		
Cabinet Member for Resources	AUG15/CMDN/71	 Hampton Academies Trust. 6. Authorised the Assistant Director for Legal and Governance or delegated officers to enter into a 125 year lease of the school site to Hampton Academies Trust after the defects liability period for the school buildings has expired. 7. Authorised the Service Director for Education, People, Resources and Corporate Property to enter into additional agreements if required by the Department for Education or the Education Funding Agency to facilitate the opening of the new school by Hampton Academies Trust. Cardea Community Pavilion
Councillor David Seaton 28 August 2015		 The Cabinet Member: Awarded the design and build contract to Clegg Construction Limited under the terms and conditions of the East Midlands Property Alliance Framework, to construct a community and sports pavilion to including community / meeting rooms, changing rooms at Cardea, up to the value of £1,160,00 and subject to approval by the Corporate Director Resources and the Director of Governance (or their nominated representatives). This sum shall also include funding for all site surveys, project management and technical advisers fees. Authorised the Director of Governance to enter into any legal documentation on behalf of the Council in relation to this matter.
Leader of the Council and Cabinet Member for Education, Skills and University Councillor John Holdich 3 September 2015	SEP15/CMDN/72	Funding for New Ark Adventure Play Ground and City Farm The Cabinet Member authorised a grant to New Ark Adventure Playground and City Farm at an annual cost of £33,000 commencing 1 September 2015, for a three year period subject to annual review.

Deputy Leader	SEP15/CMDN/73	Day Opportunities Under 65 Independent Sector
and Cabinet Member for Integrated Adult Social Care and Health		The Cabinet Member approved the award of 112 individual contracts (as listed in an appendix to the report). The contract period to deliver day opportunity
Councillor Wayne Fitzgerald		services to run from 6 September 2015 to 6 September 2016.
3 September 2015		
Leader of the Council and Cabinet Member for Education, Skills and University	SEP15/CMDN/74	West Town Primary School The Cabinet Member: 1. Approved the funding of up to £1,980,000 to the Education Funding Agency as contribution to the rebuild of West Town Academy and approved the
Councillor John Holdich 10 September 2015		overall cost of the scheme. 2. Authorised the Head of Legal Services to enter into any associated legal documentation in relation to this project, including termination of the West Town Academy's current short term lease and granting of a new long term lease of the site.
Cabinet Member for Public Health	SEP15/CMDN/75	Extension and Variation to the Integrated Sexual Health Contract
Councillor Diane Lamb 17 September 2015		The Cabinet Member approved the expenditure for the extension of the contract with Cambridgeshire Community Services NHS Trust for the provision of the Integrated Sexual Health Service for an additional two years until 30 June 2019. The total cost for the additional two years being £2,751,399 (£1,375,699.50 for each of the additional years).
Cabinet Member for Digital, Waste and Street Scene	SEP15/CMDN/79	Offtake Arrangements for Power from the Energy from Waste Plant The Cabinet Member:
Councillor Gavin Elsey 23 September 2015		1. Authorised the Corporate Director, Resources in consultation with the Director of Governance to agree variations to the contract awarded to Viridor Peterborough Limited (Viridor) to make short term arrangements for Viridor to sell the electricity and/or heat from the energy recovery facility (ERF) for the period up to 31 March 2016.
		2. Authorised the Corporate Director, Resources in consultation with the Director of Governance to negotiate and enter into short or longer term offtake arrangements for the Council to sell the electricity and/or heat from the ERF for the period after 31

		March 2016
		March 2016.
		3. Authorised the Corporate Director, Resources to act as 'Superuser' on behalf of the Council and to have the legal capacity to make any declaration required by Ofgem for the Council to participate in Ofgem's Renewables and CHP Certificate Registry IT system.
		4. Authorised the Corporate Director, Resources in consultation with the Director of Governance, to accept delegations from one or more waste disposal authorities to allow waste to be accepted from those waste disposal authorities for treatment at the ERF under Section 9EA of the Local Government Act 2000 and Regulation 5 of the Local Authorities (Arrangements for the Discharge of Functions) (England) Regulations 2012.
		5. Authorised the Corporate Director, Resources in consultation with the Director of Governance to enter into delegation agreements with other waste disposal authorities.
Cabinet Member for Resources	SEP15/CMDN/80	The Award of Grants to Fund the Peterborough Community Assistance Scheme
Councillor David Seaton 23 September 2015		The Cabinet Member approved the award of specific grants to Voluntary and Community Sector organisations for the continued funding of the Peterborough Community Assistance Scheme between October 2015 and March 2016.
Leader of the Council and Cabinet Member for Education, Skills and University (on behalf of Cabinet Member for Resources)	OCT15/CMDN/83	Installation of Solar Power on Roof Tops – Extension of Qualifying Property Ownership The Cabinet Member approved the extension of qualifying property ownership for the installation of solar PV on private residential rooftops to the whole of the Peterborough City Council area.
Councillor John Holdich		
5 October 2015		
Leader of the Council and Cabinet Member for Education, Skills and University (on behalf of Cabinet Member for Resources)	OCT15/CMDN/84	Installation of Solar Power on Roof Tops – Extension of Scheme to Axiom Housing Association Limited The Cabinet Member: 1. Agreed to amend the financing agreement with ECS Peterborough 1 LLP to provide additional funding to support the roll out of a solar PV installation owned by Axiom Housing Association Limited property portfolio.
Councillor John		2. Approved additional capital financing to ECS

Holdich		Peterborough 1 LLP up to the value of £1.5m.
5 October 2015		 Delegated approval to the Corporate Director, Resources, to provide further funding of up to £1m if the additional funding of £1.5m is successfully utilised prior to the Feed in Tariff cut-off date on 31 December 2015. Delegated approval to the Corporate Director, Resources, to agree the refinancing timetable with ESC Peterborough 1 LLP.
Leader of the	OCT15/CMDN/85	Installation of Solar Panels on Roof Tops
Council and Cabinet Member for Education,		The Cabinet Member:
Skills and University (on behalf of Cabinet Member for		Approved the amendment of the terms of the Strategic Partnership with Empower Community Management LLP.
Resources) Councillor John Holdich		2. Amended the financing agreement with ECS Peterborough 1 LLP to provide additional funding to support the roll out of solar PV installation on rooftops for social housing schemes outside
5 October 2015		Peterborough.
0 000000 2010		3. Provided additional capital financing for ECS Peterborough 1 LLP up to the value of £30m.
		 Delegated approval to the Corporate Director, Resources to further extend the financing arrangement by up to £10m if the additional funding of £30m is successfully utilised prior to the Feed in Tariff cut-off date on 31 December 2015.
		 Delegated approval to the Corporate Director, Resources to agree the refinancing timetable with ESC Peterborough 1 LLP.
		6. Approved Council entering into such further agreements with ECS Peterborough 1 LLP and any other body necessary to facilitate the arrangements set out in this report.
		7. Delegated to the Corporate Director, Resources and Director of Governance the ability to finalise any individual matters.